



Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

OFFICE DIVISION OF CAGAYAN DE ORO CITY
RELEASED
DATE: MAY 08 2024

02 APRIL 2024

DIVISION MEMORANDUM

No. 345, 2024

IMPLEMENTATION OF THE MOVING-UP OF LEARNERS INITIATIVE

To: Assistant Schools Division Superintendent
CTD & SGOD Chiefs
Public Schools District Supervisors
Public Secondary & Elementary School Heads
All Public Secondary & Elementary Teachers
This Division

1. In accordance with DepEd Order No. 3, s. 2024, Amendment to DepEd Order No. 002, s. 2023 (Implementing Guidelines on the School Calendar); and Division Memorandum No. 241, s. 2024, outlining the Division Initiative Moving Up Framework and Plans, this office hereby mandates the immediate execution of the Moving-Up of Learners Initiative from May 16-22, 2024.

2. Aligned with the Moving Up Framework, schools will progress to Quadrants II-IV of the implementation. The following guidelines detail the process:

- a. **Classroom Organization:** All learners will be relocated to their respective new classrooms, based on proposed sections for the upcoming school year. Teacher-advisers are tasked with prominently displaying the list of learners near the entrance door of each classroom to facilitate guidance for both learners and parents.
- b. **Diagnostic Assessments:** Teacher-Advisers are required to administer pre-tests and diagnostic assessments to identify specific learning needs, categorizing learners into one of three camps: Enhancement Camp, Consolidation Camp, or Intervention Camp.
- c. **PTC Conference:** Within the implementation period, Teacher-Advisers are to convene Parent-Teacher Conferences (PTCs). These meetings are pivotal for planning and discussing interventions to improve learner performance. Furthermore, Teacher-advisers will engage parents in discussions regarding the implementation of the 2024 Brigada Eskwela. Collaboratively, they will strategize and organize necessary activities to prepare the school for the commencement of SY 2024-2025.
- d. **Submission of Reports.** School Heads shall submit the following reports to the Office of the Schools Division Superintendent via their respective Public Schools District Supervisors by May 27, 2024: (a) Narrative Report, detailing



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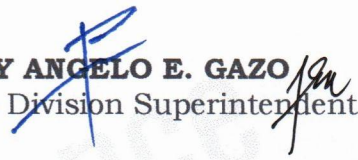
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pertinent information; (b) List of learners, including their grade levels and sections; and (c) the roster of newly elected Classroom PTA Officers.

3. In adherence to Equal Opportunity Principle (EOP) inclusive and fair treatment shall be accorded to all participants regardless of disability, sexual orientation, gender, age, religion, and ethnicity.

4. For guidance and compliance.

ROY ANGELO E. GAZO 
Schools Division Superintendent



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